

US Fish and Wildlife Service Internship Opportunity



Location:	Assabet River National Wildlife Refuge
Position Title:	Interpretive Intern (Winter)
Employment Details:	Exciting opportunity to channel your love for the outdoors! The interpretive intern position is available at the Assabet River National Wildlife Refuge for the winter of 2015. The position will start in January and last for 14 weeks. The majority of the work will occur at the visitor center where there are exhibits, a nature store, and a multipurpose room. Some work will also be done at two other local wildlife refuges in Harvard and Concord, MA. A background check will be required to gain necessary computer access at the refuge.
Duties:	Duties include but are not limited to: developing and guiding weekly interpretive programs for audiences of all ages; providing trailside interpretation; updating our social media accounts, staffing visitor center, and working with volunteers, scouts and school groups. In addition, the position will include working on and finishing one major environmental education or interpretive project that will help improve the refuge. There will also be some maintenance of the grounds and trails (ie snow removal), as well as cleaning of the visitor center and other facilities. The intern will be required to create and do at least 3 new public nature programs throughout their 14 weeks.
Qualifications:	Requirements for the position include a valid US driver's license, enthusiasm, public speaking skills, ability to work independently, and to interact with the public in a professional manner. Past experience in natural resources and/or education is desirable.
Schedule:	Thursday-Sunday; a few hours will be worked on a weekend day and a few on a Thursday or Friday for a total of 10-12 hours.
How to Apply:	To apply, send a letter of interest, resume and contact information of two references by December 29 th to: Eastern Massachusetts National Wildlife Refuge Complex, Attn: Kizette Ortiz-Vanger, 73 Weir Hill Road, Sudbury, MA 01776 or electronically to Kizette.OrtizVanger@fws.gov
Closing Date:	December 29 th , however hiring will begin well before the closing date, so applying earlier is strongly recommended.
Contact Person:	Kizette Ortiz-Vanger, Visitor Services Specialist Phone: (978) 562-3527 ext. 117 Office Hours: W-Su 8:00am to 4:30pm ET